



JIS COLLEGE OF ENGINEERING
NAAC 'A' Accredited Autonomous Institution
Affiliated by MAKAUT

JIS College of Engineering
(An Autonomous Institute)

Block 'A', Phase-III, Kalyani, Dist – Nadia, Pin – 741235

Minutes of the IQAC Meeting held on 6th April 2024, from 10:30 A.M, Room No 110

Members Present:

1. Dr. Partha Sarkar, Principal & Chairman, IQAC, JISCE
2. Mr. Simarpreet Singh, Representative of HO
3. Dr. Sandip Ghosh, Director - IQAC, JISCE
4. Dr. Soumoproto Saha, HOD IT, Invitee
5. Mr. Debasish Shanki, Dy. Registrar, Invitee
6. Dr. Bikramjit Sarkar, Member IQAC
7. Dr. Moumita Pal, Member IQAC & HOD, ECE
8. Dr. Suparna Dasgupta, Member IQAC
9. Mr. Sourish Halder, Member IQAC
10. Ms. Debodyuti Upadhaya, Member IQAC
11. Dr. Uddipta Ghosh, Member IQAC
12. Dr. Sandip Bag, Member IQAC
13. Dr. Anal Ranjan Sengupta, Member IQAC
14. Mr. Uttiya Kar, Member IQAC
15. Mr. Jit Chakraborty, Member IQAC
16. 14. Mr. Suvendu Banerjee, System Admin, Invitee
17. Dr. Karabi Ganguly, Head BME, Invitee
18. Dr. Debasish Das, Head CE, Invitee
19. Dr. Alok Shrivastava, Head EE, Invitee
20. Dr. Biswarup Neogi, Dean R&D, Invitee
21. Mr. Partha Ray, COE, JISCE, Invitee
22. Ms. Arpita Basu, Head Library, Invitee
23. Dr. Debasish Majumder, Head Math, Invitee
24. Dr. Indranath Sarkar, ECE, Invitee
25. Dr. Kanu Gopal Pilsima, Associate Vice-President, Electro Steel Casting Ltd., Member from industry.
26. Mr. Harsh Kumar Shaw, Student representative

Members Absent:

1. Dr. J P Gupta, Head AGE, Invitee
2. Mr. Raja Chowdhury, Alumni Representative
3. Dr. Ashit Kr. Sen, Principal Pannalal Institution, Kalyani, Local Society.
4. Mr. Rajendra Rout, GAPCON, Member from Industry



Proceedings of the Meeting:

With the permission of Chair, Dr. Partha Srakar, the meeting was initiated by Dr. Sandip Ghosh with the welcome notes to all members present, followed by the confirmation of last IQAC meeting minutes held on 26/09/2023.

Dr. Ghosh presented the action taken report based on the resolutions taken in the last meeting. The same was approved by Principal, Dr. Sarkar.

1. Analysis of the Feedback from stakeholders for odd semester

Discussion: The detailed analysis of the feedback on facilities taken from the students for odd semester was presented and discussed.

Resolution: Looking at the feedback analysis, it was advised that mentorship process should be revisited. Separate discussion should be taken care about the mentioned questionnaires which has got a negative feedback more than 10%. A separate feedback should be collected from final year students about Training & Placement department about the services provided by them. Director of IQAC has been advised to organize a proper mentor-mentee meeting by all mentors of the institute to improve students' feedback.

2. Result Analysis of odd semester

Discussion: The overall result of odd semester has been presented in the meeting and the same has been compared with the last year i.e. 2022 ODD semester exam. From COE JISCE, it has been informed that the evaluation process for 1st semester and Backlog students has been completed.

Resolution: It was observed that the average grades received by students are comparatively lower than the last academic year. It was advised to all HODs that following the new examination reforms, more student support has to be established for better preparation for their examination.

3. Review of Extracurricular, Co-curricular, social service, extension and student club activities.

Discussion: All activities conducted were presented.

Resolution: It was advised to increase no of various club activities within a year.

4. Review of MOU - (i) New MOU, (ii) Review of activity of existing MOU

Discussion: MOU of various departments were presented in the meeting.

Resolution: It was advised to continue the trend and focus on activities under existing MOUs.

5. SWOC analysis of departments & institution with reference to audit conducted

Discussion: SWOC analysis of CSE department was presented and discussed. Chairman IQAC informed that an External Academic Audit will be done and the outcome will be presented in next IQAC meeting. COE, JISCE placed a request in front of IQAC to have a yearly audit in Examination cell of JISCE.

Resolution: The propositions were noted for further action.



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6. IDP framework as per UGC guidelines :

Discussion: Dr. Ghosh elaborated the newly introduced IDP framework from UGC.

Resolution: Chairman, IQAC advised to conduct a separate discussion later for further exploration and planning in next phase.

7. Miscellaneous

Dean R&D requested all departmental HODs and members of IQAC to encourage their departmental students to actively participate in Idea lab. He has also advised to connect with other colleges.

Meeting ended with a vote of thanks by the Director IQAC to all the members present.

Prepared By,

Approved By,

Dr. Sandip Ghosh Director, IQAC JIS College of Engineering	Dr. Partha Sarkar Principal JIS College of Engineering
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